



OFFICE OF PROVOST AND VICE PRESIDENT  
FOR ACADEMIC AFFAIRS  
JACKSONVILLE STATE UNIVERSITY

January 10, 2017

Mr. Tim Vick  
Interim Executive Director  
Alabama Commission on Higher Education  
PO Box 302000  
Montgomery, AL 36130-2000

Dear Mr. Vick:

Jacksonville State University plans to offer some of the coursework for its recently approved Bachelor of Science with a major in Respiratory Therapy at a new off-campus site, Brookstone Center, located in Jacksonville, Alabama. We would like to provide notice to ACHE as an *information item prior to implementation* for the upcoming meeting.

The ACHE "Proposal for a New Off-Campus Site" is included. Since the Brookstone Center is located within Jacksonville State University's service area, we believe it is an exempt site. Additionally, for the BS in Respiratory Therapy, no more than 25% of the total 121-hour coursework for the degree or 46% of the total professional coursework/curriculum hours will be offered at this site.

Thank you for consideration of this request.

Kind regards,

A handwritten signature in cursive script that reads 'Rebecca O. Turner'.

Rebecca O. Turner  
Provost and Vice President for Academic Affairs  
Jacksonville State University  
Jacksonville, Alabama 36265

Cc: Dr. Leonard Lock, Director of Instruction and Special Projects  
Ms. Margaret Pearson, Academic Program Review Analyst  
Dr. Christie Shelton, Dean, School of Health Professions and Wellness  
Ms. Lisa Williams, Associate Vice Provost

**Institution:** Jacksonville State University  
**Administrator Responsible for Site**  
**Name & Title:** Dr. Christle Shelton, Dean, School of Health Professions & Wellness  
**Telephone:** 256-782-5428  
**Fax:** 256-782-5406  
**E-Mail:** cshelton@jsu.edu  
**Contact Person at Site If Other Than Administrator Above**  
**Mr. Ed Goodwin, Program Director, Respiratory Therapy Program**  
**Telephone:** 256-782-5431  
**Fax:** 256-782-5406  
**E-Mail:** pegoodwin@jsu.edu  
**Location of Proposed Site**  
**Facility:** Brookstone Center  
**Street Address:** 1701B Pelham Road South  
**City:** Jacksonville, AL 36265  
**County:** Calhoun  
**When will you begin offering instruction at this site?** Fall 2017

*Note: Follow-up report is not required for individual study courses.*

I hereby certify that if the Commission approves/accepts this proposal, the site will be in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction. The required annual follow-up report will be sent.

Date:

The institution will develop its schedule at this new site each term from the following list of courses.

[illegible]